

WRIGHT RUNSTAD & COMPANY

1500 JEFFERSON
TENANT NEWSLETTER

JUNE 2018

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ARE YOU READY?



**WEDNESDAY, JUNE 27
11:00 AM TO 1:30 PM**

**1500 JEFFERSON BUILDING
PRESENTATION ROOM / FRONT PLAZA**



BLOOD DRIVE

NEXT BLOOD DRIVE: TUESDAY, JULY 10

Please take this opportunity to donate blood on Tuesday, July 10 from 9:00 am to 3:00 pm in the Presentation Room. As a reminder, photo ID or a PSBC wallet card is required to donate. You may sign up for a donation time online by following the link:

www.bloodworksnw.org/drives (Sponsor Code 1145)

MEGABITES CELEBRATES 6 YEARS ON JUNE 5, 2018

Some big festivities are planned for Megabites 6th Anniversary Celebration on Tuesday, June 5. Hard to believe, but it was June of 2012 when Megabites first opened its doors to serve the coffee thirsty, sandwich loving tenants and visitors of the 1500 Jefferson Building. “We really wanted to have a celebration where we could thank everyone for allowing us to serve them with festivities that will fill their gullets,” says Megabites owner Tara Kleca. In that spirit Megabites will be offering a *\$3 Breakfast Special* and a *\$5 Lunch Special* on Tuesday, June 5. And don’t forget the cake, cookies and giveaways too!

CONGRATULATIONS AND HAPPY 6TH ANNIVERSARY TO MEGABITES!



*Thank you for keeping us around
and letting us serve you all.*

Megabites
6TH ANNIVERSARY
TUESDAY, JUNE 5

BREAKFAST SPECIAL

YOUR CHOICE
BREAKFAST SANDWICH
W/ HASH BROWN & DRINK

ONLY \$3

Plus cake, cookies and giveaways!



*Thank you for keeping us around
and letting us serve you all.*

Megabites
6TH ANNIVERSARY
TUESDAY, JUNE 5

LUNCH SPECIAL

ANY CHOICE MADE SANDWICH
OR
TACO SALAD
(includes drink)

ONLY \$5

Plus cake, cookies and giveaways!

CHANGES TO ‘RESERVED ADA’ STALLS ALLOCATIONS IN 1500 GARAGE

DES Parking Services has notified Wright Runstad & Company that Capitol Campus parking policy has changed how parking allocations for ‘Reserved ADA’ stalls are prioritized on the State Capitol Campus. The requirements reduce the total number of reserved stalls in the 1500 Jefferson Building garage. Some signage specifying stalls as “reserved” have been removed from the 1500 Jefferson parking garage as of June 1, 2018. For the complete policy click on the link below:

<https://des.wa.gov/sites/default/files/public/documents/About/rules/CampusParkingPolicy.pdf?=37357>

If you have questions about your parking assignment, please contact the DES Office of Parking Services at 360-725-0030 or parking@des.wa.gov.



WHAT CAN I COMPOST & RECYCLE?

LeMay Pacific Disposal has made changes to what is now acceptable in **COMPOST** and **RECYCLE** at the 1500 Jefferson Building. An updated color coded waste stream guide has been posted in all kitchens to help you understand these changes.

Key Changes for COMPOST

YES: Only **FOOD WASTE** (Any food products, including coffee grounds) as well as paper towels or napkins and tea bags are accepted.

NO: Pizza boxes, paper bags, paper plates, utensils, shredded paper or waxy cardboard (even if marked as “compostable”).

Key Changes for RECYCLE

YES: Only dairy tubs/yogurt cups, cereal/food boxes, clean paper bags, aluminum/tin cans, mail, copy/FAX paper, flattened cardboard, cleaned plastic bottles and buckets.

NO: Non-dairy tubs/cups, milk/fruit cartons, napkins/paper towels or plastic bags.

NO PLASTIC BAGS IN COMPOST OR RECYCLE!!

It is imperative that all tenants understand and adhere to the following:

- * **NO plastic bags should be placed in any recycle/compost bins.** Plastic bags are NOT recyclable and damage the processing machinery. Reuse, return to retailer or trash them.
- * **ONLY food scraps, napkins and paper towels should be placed in compost.** No other items, even if marked as “compostable”, should be placed in the compost bins as they are not allowed by the processor in this area.

WHEN IN DOUBT...THROW IT OUT!

LANDFILL	COMPOST	RECYCLE PAPER, CANS & PLASTIC	RECYCLE GLASS
<p>COFFEE CUPS & LIDS, BOTTLE CAPS, TO-GO CUPS</p>  <p>PLASTIC BAGS, PLASTIC WRAP & CANDY WRAPPERS</p>  <p>STYROFOAM CUPS & CLAMSHELLS, NON-DAIRY PLASTIC TUBS</p>  <p>PLASTIC STRAWS, ALL UTENSILS & SERVICEWARE</p>  <p>WHEN IN DOUBT... THROW IT OUT!</p>	<p>FOOD WASTE & PLATE SCRAPINGS</p>  <p>FOOD-SOILED PAPER TOWELS & NAPKINS</p>  <p>COFFEE GROUNDS & TEA BAGS</p>  <p>NO</p> <p>PIZZA BOXES / PAPER BAGS PAPER PLATES / SHREDDED PAPER & WAXY CARDBOARD</p>	<p>DAIRY TUBS & YOGURT CUPS</p>  <p>CEREAL & FOOD BOXES, CLEAN PAPER BAGS</p>  <p>ALUMINUM & TIN CANS</p>  <p>MAIL, COPY/FAX PAPER FLATTENED CARDBOARD</p> <p>CLEANED PLASTIC BOTTLES & BUCKETS (NO LIDS OR HANDLES)</p>  <p>NO</p> <p>MILK & JUICE CARTONS</p> 	<p>SODA BOTTLES JUICE BOTTLES SAUCE BOTTLES SPREAD BOTTLES</p>  <p>ALL JARS</p>  <p>NO</p> <p>PLATE GLASS / MIRRORS CERAMICS / LIDS & CAPS PLASTIC BAGS</p> 



1500 JEFFERSON REMINDERS

- **NO SMOKING ON 1500 JEFFERSON CAMPUS**
Smoking is not allowed anywhere in the building (including elevators), exterior grounds or in Capitol Gateway Park. The **ONLY** exception is in the designated smoking area behind the building. Also, please properly dispose of all cigarette butts in the ash urns provided in the smoking area. Do not throw them on the ground or into the grass landscaping.
- **COFFEE MACHINE MAINTENANCE**
Friday, June 23
Please remember not to attempt to fix the coffee machines yourself...contact property management and we will address the issue as quickly as possible.
- **CARPET CLEANING – 4TH MONDAY OF EACH MONTH**
Monday, June 26
Property management contracts a vendor to perform monthly carpet cleaning for those more stubborn and larger areas that cannot be cleaned by our janitorial night crew. This service is scheduled to occur on the 4th Monday of each month. Please contact the Property Management office if you notice a carpet spill or stain and we will schedule the appropriate service to address it.

HISTORY OF FLAG DAY – JUNE 14

In the United States, Flag Day is celebrated each year on June 14. It commemorates the adoption of the flag of the United States, which happened on June 14, 1777, by resolution of the Second Continental Congress. In 1916, President Woodrow Wilson issued a proclamation that officially established June 14 as Flag Day and in August, 1946, National Flag Day was established by an Act of Congress. Flag Day is not an official federal holiday. Title 36 of the United States Code, Subtitle I, Part A, CHAPTER 1, § 110[4] is the official statute on Flag Day; however, it is at the president's discretion to officially proclaim the observance.

The week of June 14 (June 10–16, 2018) is designated as "National Flag Week." During National Flag Week, the president will issue a proclamation urging U.S. citizens to fly the American flag for the duration of that week. The flag should also be displayed on all government buildings. Some organizations, such as the town of Dedham, Massachusetts, hold parades and events in celebration of America's national flag and everything it represents.



JUNE

AT 1500 JEFFERSON

SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4 BLOOD DRIVE Presentation Room 9:00 am – 3:00 pm	5 HAPPY 6th to MEGABITES	6	7	8	9
10	11	12	13	14 	15	16
17 	18	19	20	21	22 Monthly Coffee Machine Maintenance	3
24	25 Monthly Carpet Cleaning <i>See a spot? Report it to property management.</i>	26	27 + Emergency Fair 11:00 – 1:30	28	29	30